



## The A to Z Tips for Starting School

### Absentees

We ask that you please notify the school office prior to 8:45am so your child's absence can be noted by the Administration staff. This can be via a phone call or an online absentee form submitted via the Skoolbag app or school website.

### Bell Times

#### Bridge Street Campus

8.55am	School starts
11am	Recess starts
11.27am	Recess toilet reminder
11.30am	Recess finishes
1pm	Lunch starts – Supervised eating time
1.10pm	Lunch playtime
1.37pm	Lunch toilet reminder
1.40pm	Lunch finishes
3pm	School finishes

#### William Street Campus

8.45am	School starts
10.15am	Recess starts
10.40am	Recess finishes
12.15pm	Lunch starts – Supervised eating time
12.25pm	Lunch playtime
12.50pm	Lunch toilet reminder
12.55pm	Lunch finishes
3pm	School finishes

### Brain Food

Children are encouraged to bring fresh fruit or vegetables to eat at designated 'brain food' times.

### Communications

The School Calendar and Newsletters can be accessed on the school website at [www.sjms.catholic.edu.au](http://www.sjms.catholic.edu.au). Other forms of communication include the Skoolbag App, Facebook, Twitter, Instagram and YouTube. Please see the Communication insert in this folder for further information on the above.

### Healthy Eating

At SJMS we encourage healthy nude food. Nude Food is food without excess packaging, which reduces the amount of rubbish that needs to go in bins. Durable, reusable containers are a great way to bring food, as they may last from pre-school through to high school and beyond, providing long term cost savings and environmental benefits.

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## **I**ce Blocks

These are available in Terms 1 and 4 at a cost of 50c each. These can be ordered each morning with their classroom teacher.

## **J**apanese

The language taught at St Joseph's Memorial School from Preschool to Year Seven is Japanese. Children have one lesson per week.

## **L**eaving Early/Arriving Late

If your child will be leaving school early for an appointment or has arrived late for school, you must sign your child in or out of the school. The electronic sign in/out tablet is located in the front office area.

## **L**ibrary

Children visit the library each week as a class. Bridge Street children may borrow 2 books per week. At William Street, children may borrow 3 or more, depending on year level.

## **M**edication

Any medication that needs to be administered to your child must be taken to the front office and appropriate forms completed. The front office staff can assist you with this.

## **M**usic Lessons

These are available during school time. Information on this service is available at either front office and in this information pack.

## **N**etworking Tip

Regular coffee 'get together' mornings are organised via your Class Parents & Friends representative.

## **N**ut Policy

Due to severe allergies St Joseph's Memorial School and the Pre-School are Nut Free Zones. Please avoid sending food containing nuts with your child.

## **O**utside School Hours Care

St Joseph's Memorial School offers Outside School Hours Care and Vacation Care. Before School and After School Care is available at both campuses. Vacation Care operates at the Bridge Street campus only. Registration packs are available at either campus office.

## **P**arent Representatives

Each class has a Parent Representative. They can assist you during the 'settling in' period of your child starting school. Please feel free to approach them if they have not introduced themselves to you.

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## **P**hysical Education

Your child will have two Physical Education (PE) lessons each week. Their sports uniform can be worn on these days. Your class teacher will advise you of your child's PE days.

## **S**chool Bag

Check your child's School Bag and Home Bag every night for any notes and information.

## **S**chool Contact Number

For both campuses - 81307701

## **S**chool Photos

These are taken in either Term 2 or 3. The S.J.M.S. winter uniform is worn for these photos. Information about this day will be communicated to families closer to the event.

## **S**pare Underwear

Accidents can happen. Please have a spare pair of underwear in your child's school bag.

## **S**ports Day

Parents/Caregivers are invited to share in this school event. Details are communicated closer to the event.

## **S**tudent 'Buddy' at School

Each Bridge Street child has a buddy at William Street. The role of the buddy is to support the younger children. Your child and their buddy will have many shared times throughout the year. Younger children find this exciting as they have a friend and a familiar face at the William Street campus. Buddies develop leadership skills while supporting younger children.

## **S**un Smart - Hot Weather Policy

All classrooms are air-conditioned therefore all children stay at school during hot weather. Children are expected to wear a hat when the **UV reading is 3 or above**. We have a strict 'No Hat No Play' Policy. After school sport practice is cancelled when the temperature is 34C or more, as published in the Advertiser on the day.

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## **T**erm Dates

### **2020**

Term 1 Tuesday 28 January to Thursday 9 April

Term 2 Monday 27 April to Friday 3 July

Term 3 Monday 20 July to Friday 25 September

Term 4 Monday 12 October to Friday 11 December

### **2021**

Term 1 Wednesday 27 January to Friday 9 April

Term 2 Tuesday 27 April to Friday 2 July

Term 3 Monday 19 July to Friday 24 September

Term 4 Monday 11 October to Friday 10 December

### **2022**

Term 1 Monday 31 January to Thursday 14 April

Term 2 Monday 2 May to Friday 8 July

Term 3 Monday 25 July to Friday 30 September

Term 4 Monday 17 October to Friday 16 December

### **2023**

Term 1 Monday 30 January to Friday 14 April

Term 2 Monday 1 May to Friday 7 July

Term 3 Monday 24 July to Friday 29 September

Term 4 Monday 16 October to Friday 15 December

### **2024**

Term 1 Monday 29 January to Friday 12 April

Term 2 Monday 29 April to Friday 5 July

Term 3 Monday 22 July to Friday 27 September

Term 4 Monday 14 October to Friday 13 December

### **2025**

Term 1 Tuesday 28 January to Friday 11 April

Term 2 Monday 28 April to Friday 4 July

Term 3 Monday 21 July to Friday 26 September

Term 4 Monday 13 October to Friday 12 December

Please note - Pupil free days will be advised.

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## **T**oys

Children are discouraged from bringing toys to school.

## **U**nable to Pick Up Your Child

You will need to advise the class teacher or office if someone else will be picking up your child from school.

## **U**niform Shop

The Uniform Shop is managed by JS Sports at their JS Xpress Uniform Shop, Shop 5, 272 Montacute Rd, Rostrevor. You can purchase uniforms at the shop or online. Online Shop - <https://www.jsxpressonline.com.au/collections/st-josephs-memorial-school-norwood>

## **U**niform Tip

Please ensure that all school uniform items are clearly labelled.

## **V**olunteers

Parent assistance in our school is welcomed and important. Class teachers will often need volunteer help for a variety of activities. However, you must have a Catholic School Police Clearance to volunteer in our school. Please contact the front office for assistance in applying for this.