

JS Sports

Incorporating J&S Fashions
ABN: 20 767 529 293

COVID-19 UPDATE March 24th

Below is the letter that we forwarded to your organisation on Monday 16th March 2020. Please note all information in the below is still current however it must be said that the magnitude of change and how quickly things are changing are hard to comprehend and we are working towards the best possible outcomes and making changes as quickly as possible.

Some changes we have implemented since last Monday include,

- JS Sports locations including head office and uniform shops are by appointment only.
- We are encouraging online ordering where possible, in particular with our school uniform shops and managing this process through our www.jssportsonline.com.au
- All new campaigns that we set up online will allow for home delivery
- We have implemented changes to our staff environment including optional work from home if possible.
- Full isolation of any staff member that comes into contact with an over sea's or interstate person arriving whether or not the person arriving is sick or not sick.
- Permanent full-time equivalent staff may be undertaking new roles in the business to ensure where possible the long term futures of the people that made our business what it is today.
- Cleaning of work stations and the factory environment has been doubled
- Introduction of facemasks for all employees working in confined areas or in high access areas
- PPE additions including gloves, hand sanitiser, surface cleaner, plastic cups, 'bring your own dishes' has been upgraded significantly.
- Delivery drivers are not to request signatures and goods for dispatch have increased area for access for freight companies to load and unload freight without the requirement of assistance from our staff.
- Equipment Service calls is being done via SKYPE and also all management meetings with head office are being undertaken using video conferencing.

I'd like to reiterate from our stance on orders in the system. All orders that were placed in the system obviously have undertaken significant overhead and direct costs in raw material procurement, design time and manufacturing costs. All orders received prior to the 16/3 will not be cancelled. As discussed with many in the event that artwork was approved and not progressed further or not approved by 16/3 then these orders can be deferred till the 28/4/2020 upon this date we will review possibilities of another 30 day deferral.

S P O R T S

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It is not fair or reasonable for us to expect orders can be cancelled that have received significant investment to the point. On this topic, we 100% agree we are “all in this together”. Therefore we are happy to negotiate delivery dates, payment plans, artwork changes, quantity changes on a case by case scenario.

Please see below a copy of the letter sent 16/3/2020;

In light of recent events I write to you all with update as to the situation at Belgravia Sports Apparel.

We are currently running as usual and are implementing changes as quickly as we can to ensure we can operate as effectively as possible under the current circumstances.

Note at the moment we remain on schedule and our supply chain is yet to be considerably impacted however I am expecting that over the coming days, weeks and months we to will be impacted outside of our control and we ask that our customers, suppliers and stake holders remain patient as we deal with challenges that just like many other Australians will need to address as they present.

Our import situation out of China has drastically improved from a manufacturing point of view but it's yet to be seen how border controls will impact international freight.

Local manufacturing is on track however we are envisaging that as sanctions and changes in the community come to light our supply chain of raw materials and personnel may be interrupted.

We are implementing changes that will change the freight in and out, goods collection and receipt and doing what we can to limit exposure to the virus for our staff.

Just like all Australian's, the situation is unprecedented and news and information is constantly changing, and likewise we are reacting the best we can with the resources we have available.

We need to ensure that we consider that our ultimate responsibility is the health of our people and stake holders and keep this in mind over the coming period, and with this we again reiterate patience and understanding from our suppliers and customers is greatly appreciated.

At this stage our production schedule is rigid and all products planned into the system will not be cancelled or delayed outside of the factors of raw material and supply chain interruption.

Stay healthy Australia; look forward to coming out of this stronger.

Kind Regards
Joe Siciliano
General Manager
Belgravia Sports Apparel