



# NAPLAN Online – Privacy Collection Notice



## Introduction

- The National Assessment Program – Literacy and Numeracy (NAPLAN) is an annual assessment for students in Years 3, 5, 7 and 9 and has been an everyday part of the school calendar since 2008.
- NAPLAN tests essential skills such as reading, writing, spelling, grammar, punctuation and numeracy.
- All Australian schools are required by the Australian Education Act 2013 (Commonwealth) to participate in NAPLAN and to collect data about student background.
- The Australian Curriculum, Assessment and Reporting Authority (ACARA) oversees NAPLAN and is authorized by the Australian Curriculum, Assessment and Reporting Authority Act 2008 (Commonwealth).
- Further information about NAPLAN may be found at [www.nap.edu.au](http://www.nap.edu.au).

## NAPLAN Online

- It is planned that all schools will use NAPLAN Online by 2020.
- Moving online has various benefits including improved assessments that will enable teachers to tailor their teaching more specifically to student needs. More information about the benefits of online testing is available at: [www.nap.edu.au/online-assessment](http://www.nap.edu.au/online-assessment).
- This notice has been provided to you because your child is eligible to participate in NAPLAN Online tests during the period 14 - 24 May 2019.

## Privacy information

Schools are required by law to collect the following personal information about you and your child, irrespective of whether they do the NAPLAN tests.

In your child's enrolment form, you gave consent for the school to provide the information for educational purposes to government departments and their agents, such as ACARA. This notice is to advise you of how the data will be used for NAPLAN Online.

- The following personal information will be collected for NAPLAN Online for every student in the year levels 3,5,7 and 9 (or equivalent age):
  - student name
  - local school student identifier
  - school name
  - gender
  - date of birth
  - country of birth
  - language background other than English
  - Aboriginal or Torres Strait Islander status
  - parent's occupation, education and language background.
- Some students participating in NAPLAN Online may also have personal information collected regarding adjustments to enable them to access the tests. These adjustments are consistent with those that students ordinarily have for classroom assessment activities.

- The personal information for students that are exempted, absent or withdrawn from NAPLAN Online tests is collected and used for reporting purposes.

## **Disclosure of personal information**

- Although schools are responsible for the local administration of tests undertaken by their students, the personal information collected will be shared with the following NAPLAN related agencies:
  - ACARA
  - Education Services Australia (ESA)
  - SA Department of Education and Child Development (DECD).
- ACARA's legislated role has been described above.
- ESA is a national, not-for-profit company owned by all Australian education ministers and engaged by ACARA to develop the new online environment for NAPLAN. ESA only has access to personal information from a school or Test Administration Authority for the primary purpose of fulfilling ESA's role in supporting the operation of the Assessment Platform.
- Security and privacy are key requirements for the delivery of national testing. The online system has been designed to comply with relevant national data security policies and guidelines, as well as data encryption standards.
- The SA Department for Education (DfE) will continue its role as the test administration authority (TAA) with responsibility for the state-wide administration of tests in all schools in South Australia, in accordance with nationally agreed protocols.
- ACARA and ESA are bound by the provisions of the Privacy Act 1988 (Commonwealth) which regulates how agencies may collect, use, disclose and store personal information. dfe is bound by the equivalent provisions of the SA government's Information Privacy Principles (IPPs).
- The privacy policies of each agency may be found at their respective websites:
  - ACARA: [www.acara.edu.au/contact-us/privacy](http://www.acara.edu.au/contact-us/privacy)
  - ESA: [www.esa.edu.au/contact-us/privacy](http://www.esa.edu.au/contact-us/privacy)
  - DECD: [www.education.sa.gov.au/your-privacy](http://www.education.sa.gov.au/your-privacy)

## **Access and correction**

- Requests for access or correction of personal information collected for NAPLAN and held by schools should be directed to the relevant school principal in the first instance.
- Requests for access or correction of personal information held by one of the above NAPLAN agencies should be directed to them, contact details are available on their websites.

## **Complaints**

- Complaints about a breach of privacy by a school should be directed in writing to the relevant school principal.
- Complaints about a privacy breach at one of the above NAPLAN agencies should be directed to that agency.